



Enrollment & Participant Information Packet 2025-26

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BASIC INFORMATION

Child's Name	DOB	Age	Gender

Parent/Guardian Name(s)	
Mailing Address	
Email	
Phone Number	

PROGRAM AGREEMENTS

- A. [Family Introduction Letter](#)
- B. [Family Policies & Procedures \(2025-26\)](#)
- C. **Physical, Social & Cognitive Requirements of Child**

Is your child capable of the following:

- Walking .5 of a mile
- Carrying a small backpack (may contain a jacket and water)
- Follow teacher directions and school rules related to respect and safety
- Leave parents' side
- Immerse in nature
- Potty-trained (all participants must be potty trained by the start of the season they are enrolled)
- Engaging socially with other children

_____ YES _____ NO; If "No" please elaborate in the space provided below.

EMERGENCY CONTACT INFORMATION

Provide the following information for a minimum of two emergency contacts. In the case of an emergency the list will be activated starting with #1 to the proceeding contacts thereafter.

Contact #1- Name		Relationship to Child	
Cell Phone		Work Phone	
Address (optional)			

Contact #2- Name		Relationship to Child	
Cell Phone		Work Phone	
Address (optional)			

OPTIONAL

Contact #3- Name		Relationship to Child	
Cell Phone		Work Phone	
Address (optional)			

PICK-UP/DROP-OFF LIST

In the space provided below, please identify the family members that will be permitted to drop-off and pick-up your child from care. Identity will be confirmed with a proper identification card at the time of pick-up; information on ID needs to match that provided below. If you would like to augment this list at a later time please contact our office.

The following people are permitted, with proof of identification, to pick up my child from the care of Little Feet Forest School.

Pick-up/Drop-off List:

1. full name/relationship to child/phone numbers
2. full name/relationship to child/phone numbers
3. full name/relationship to child/phone numbers
4. full name/relationship to child/phone numbers
5. full name/relationship to child/phone numbers

Parent/guardian signature

MEDIA RELEASE

I give Little Feet Forest School permission to use photographs that include my child on their website or social media for the purposes of promoting the school and its programming. In the use of these photos, the name of the children will remain anonymous.

Parent/Guardian Signature

***Leave blank if you wish for your child's photos to NOT be used publicly.

ROUTINE FIELD TRIP PERMISSION FORM

Lower Maxwell Falls Trail System

Little Feet Forest School will include daily exploration in the nearby Lower Maxwell Falls Trailhead area. Lower Maxwell Falls is part of the National Forest Land. These excursions allow participants to engage in site-based forest school learning in their local natural environment.

Transportation: The group will walk to the trail site. Lower Maxwell Falls is located roughly .5 Mile walk downhill from base camp. The group uses a “walking tree” (guided rope system) and reviews safety protocols before every outing. A teacher is present at the front and back of line at all times.

Departure Time from Base Camp: 1:00-1:30 PM/ Arrive at Lower Maxwell around 2:00 PM

Pick-up Procedure: Parents/Guardians will be notified daily of our travels to Lower Maxwell via the Brightwheel Application. Pick-up will be at the trail between 3:15-3:30 PM.

Adverse Weather/Unsafe Conditions: Site conditions and our walking trail are monitored daily. In the case of adverse weather or if our walking path is restricted due to road conditions daily trips will be canceled and families will be notified via the Brightwheel Application.

I permit Little Feet Forest School staff to take my child _____ to Lower Maxwell Falls for continued forest school exploration.

Parent/Guardian Signature

***Any additional Field Trips, other than those to Lower Maxwell Falls will be informed in advance and require additional permission slips for participation.

ADDITIONAL FIELD TRIP LOCATIONS

In addition to Lower Maxwell Falls, we will be using several National Forest and Denver Park/Open Space areas for daily forest school exploration. Additional locations include: Upper Maxwell Falls, Cub Creek, Dedisse Park, Hiwan Heritage Center, O’Fallon Park, Corwina Park, and Denver open space trail sites along Brook Forest Road.

Notice will be provided to families as to which location will be used and when, and an additional permission slip will be requested that day. For site-based days, pick-up/drop-off will occur at the designated trail site/park.

CHICKEN/ANIMAL INTERACTION- NOTICE OF RISKS & PERMISSION FORM

Use of Chickens & Animals at Base Camp

The school chicken coop and rabbit hutch (coming Spring 2025) are a valuable part of daily learning at Little Feet Forest School. Children witness the egg incubation process in the spring, care for chicks, and support the daily well-being of the full-grown chickens including feeding and collecting eggs. These

experiences allow for first-hand experience with animals, increase empathy for natural things, and act as a form of “animal therapy” for some students.

Risks of Accessibility to Chickens, Reptiles or Amphibians

According to the Centers for Disease Control, the American Academy of Pediatrics, and the Colorado Department of Public Health and Environment, children under the age of five should not have access to chickens, reptiles, or amphibians due to the increased risk of infection and disease, making these animals unsuitable for school or childcare settings with young children. This is due to the increased risk of contracting illnesses like Salmonella. You can find more information on the Center of Disease Control website (<https://www.cdc.gov/healthy-pets/about/backyard-poultry.html>).

Precautions to Ensure Safe Interactions with Chickens

To ensure safe interaction with chickens, all access to chickens and coop is monitored by a teacher at all times. After the children are done, we wash hands at the inside bathroom using recommended hand-washing procedures. Children are not allowed to eat snacks/lunch while interacting with chickens. If a child is pecked, proper first-aid and sanitation procedures are followed as recommended by the American Red Cross.

CHICKEN INTERACTION PERMISSION FORM

_____ YES- My child has permission to interact with hatching eggs, chicks, and chickens during their time at LFFS under the supervision of staff.

_____ NO- I request that my child is refrained from participating in the school chicken coop projects and daily interactions.

Participant's Full Name

Parent/Guardian Signature

IMMUNIZATION RECORDS/PROOF OF EXEMPTION (REQUIRED)

Complete the following forms and/or provide a copy of your child’s vaccination records. It is your responsibility to ensure your child is up-to-date on the recommended vaccinations by age and/or you provide the required exemption documentation upon each vaccination benchmark.

[Certification of Immunizations](#) (to be completed by medical provider)

[Certification of Nonmedical Exemption](#)

MEDICAL PHYSICAL/HEALTH APPRAISAL (REQUIRED)

An annual medical physical/health appraisal form must be signed by a physician within the year your child is attending and renewed annually. You may use the supplied form **or** any generic document your doctor’s office supplies.

[General Health Appraisal Form](#)

HEALTH PLAN (AS NEEDED)

Please complete the attached health plan(s), including permission/directions from your family doctor, **if your child requires medicine or specialized medical attention** while in the care of Little Feet Forest School.

[Colorado Allergy/Anaphylaxis Plan](#)

[Colorado Asthma Care Plan](#)

[Permission for Medication Administration Form](#)

If your child requires medication (prescription or over the counter) you will need to complete a Medication Administration form as well as bring in the following:

- Medication with original label
- Permission for Medication Administration Form signed by a physician, detailing the medication, timing, dosage, and method of administration
- Pharmacy name and phone number on the label

All Little Feet Forest School staff are certified in CPR and first-aid, as well as medication administration.

AUTHORIZATION OF EMERGENCY MEDICAL SERVICES

In the case of a medical emergency, I authorize the staff of Little Feet Forest School to provide emergency medical services within the spectrum of their qualifications, including first aid and CPR. I also authorize them to contact emergency transport in the case that my child needs to be transferred to a medical facility.

Guardian Signature

Date:

TUITION AGREEMENT

Schedule & Tuition Options

Families may choose a variety of options as listed below. If you require a personalized schedule please contact our office to see availability. All programs are located at our Evergreen Basecamp, Lower Maxwell Falls trailhead, and additional trail sites throughout the Evergreen Community (see Field Trip sites for more details).

The 2025-26 school year runs from August 18, 2025-May 22, 2026. Fall/Winter season is from August 18- December 19, 2024. Winter/Spring Season is from January 5 - May 22, 2026. We will be open for banking holidays such as MLK Day/President's Day. School closure days are listed below; please be aware of our "cold weather closure" policy and plan accordingly in the case of extreme weather. **Programs will only run Monday-Thursday.**

School Closure Dates:

- Closed All Fridays
- Labor Day- September 1, 2025
- Thanksgiving Break- November 27 & 28, 2025
- Winter Break- December 22, 2025- January 2, 2026
- Professional Development- Monday, January 26, 2026

Morning arrival time is a flexible window between 8:30-9:00 AM; Afternoon pick-up occurs between 3:15-3:30 PM.

No food will be supplied to participants except hot, herbal tea on cold days. Participants are to provide their lunch and two snacks per day. Staff will facilitate set snack times at 10 AM and 2 PM, and lunch around noon.

Discounts & Referrals

Sibling discount- enroll two or more children and receive - 10% off your second child's tuition costs every month for the entire season.

Referral- Refer a friend who enrolls with the school and receive 10% off your tuition costs for the entire season.

Tuition Rates- Prices listed are monthly rates of service; participants must select a consistent schedule.

FULL DAY PROGRAMS- Monday-Thursday/8:30 AM- 3:30 PM

4 Full Days Per Week	3 Full Days Per Week	2 Full Days Per Week	1 Full Day Per Week
\$ 1,125	\$900	\$625	\$340

***Tuition rates are subject to change based on costs and programming demand; Little Feet Forest School will work with families to ensure all participants can continue accessing this valuable educational opportunity.

Fees & Financial Policies

Enrollment Fee-

Enrollment Fee (\$30 nonrefundable/ per child) is due to process your enrollment and reserve your child's spot. This fee will be applied to your first month's tuition. **Please wait to pay this fee until your schedule and enrollment has been confirmed via email by Little Feet staff.** If you are a Universal Preschool qualified family, this fee is waived upon matching with our program in the UPK system; please indicate below if you are applying for UPK.

_____ 1# of Children x \$30 enrollment fee = \$ _____

OR

_____ We are applying for UPK and hope to apply its benefits to our time at Little Feet Forest School.

Late Payment Fee-

A late payment fee of \$10 will be added if payment is received three or more days late from the designated due date.

Late Pick-up Fee-

A \$10 late pick-up fee will be added to your invoice if a child is repeatedly picked up after 3:50 PM (20 minutes late).

Rolling Admission

We will accept students on a rolling basis throughout the school year, as long as we have space to maintain our low child/teacher ratio. If you enroll after the beginning of a year, your tuition will be prorated accordingly to account for missed days.

Financial Assistance

Little Feet Forest School accepts financial assistance through the Colorado Child Care Assistance Program. Families may apply for financial assistance through the following website:

[Jeffco Child Care Assistance](#)

Colorado's Universal Preschool Program (UPK)

Little Feet Forest School is a registered Universal Preschool Program. For more information on the UPK program or to apply/qualify for these benefits please see the linked website. Families register through the portal and self-select participating programs.

[Colorado Universal Preschool Program](#)

SCHEDULE SELECTION

Please select your schedule option below. Schedules are set for a season (Fall/Winter (August-December) and Winter/Spring(January-May)) and can be adjusted as licensure requirements allow at season change.

***See tuition details in "Program Agreements"

_____ Number of Days per Week (1-4)

Days of Week (Monday-Thursday; must select consistent schedule):

I understand the tuition and fees policies, I would like to submit my completed program agreement for the 2025-26 school year.

Signature

_____ **Date** _____

Print Full Name

Please send the completed to info@littlefeetforestschool.org. Upon confirmation of your schedule via email, you will be asked to pay your enrollment fee. **See next page "How to make a payment" for payment options.**

Thank you! We are so excited to welcome your explorer to Little Feet Forest School!

HOW TO MAKE A PAYMENT

- A. Check or money order- Check or money order can be sent or delivered in person to the basecamp address:
 - Little Feet Forest School
 - 7179 Ponderosa Ct.
 - Evergreen, CO. 80439
- B. Zelle- Zelle transfer. Scan the following QR code or find us at our Zelle profile name.
 - a. Zelle NAME- LittleFeetForestSchool
 - b. QR Code:

Scan in your banking app to pay
Little Feet Forest School LLC
at i...o@littlefeetforestschool.org.



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